

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

PREVENTION AND SOCIAL CARE REFORM CABINET ADVISORY COMMITTEE

At: Committee Room 6, Guildhall, Swansea

On: Monday, 21 December 2015

Time: 2.00 pm

Chair: Councillor Mandy Evans

Membership:

Councillors: C Anderson, U C Clay, J P Curtice, C R Doyle, E J King, P Lloyd, R V Smith and T M White

AGENDA

Page No.

- 1 **Apologies for Absence.**
 - 2 **Disclosures of Personal and Prejudicial Interests.**
<http://www.swansea.gov.uk/DisclosuresofInterests>
 - 3 **Minutes.** 1 - 3
To approve as a correct record the Minutes of the previous Prevention and Social Care Cabinet Advisory Committee meeting.
- Report(s) of the Chair.**
- 4 **Update - Local Area Co-ordinator's. (Verbal)**
The Chair will provide a verbal update.
 - 5 **Update - Sheltered Accommodation. (Verbal)**
The Chair will provide a verbal update.
 - 6 **Dementia Awareness Training. (Verbal)**
The Chair will provide a verbal update.
 - 7 **Work Programme 2015/16.** 4

Next Meeting: Monday, 25 January 2016 at 2.00 pm



Patrick Arran
Head of Legal and Democratic Services
Tuesday, 15 December 2015

Contact: Democratic Services: - 636923

CITY AND COUNTY OF SWANSEA

MINUTES OF THE PREVENTION AND SOCIAL CARE REFORM CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON MONDAY,
23 NOVEMBER 2015 AT 2.00 PM

PRESENT: Councillor V M Evans (Chair) presided

Councillor(s)

M C Child
J E C Harris
R V Smith

Councillor(s)

U C Clay
E J King
T M White

Councillor(s)

A M Cook
P Lloyd

Also Present:

Councillor M C Child – Cabinet Member for Wellbeing & Healthy City
Councillor J E C Harris – Cabinet Member for Services for Adults & Vulnerable
People

Officer(s):

Jeremy Parkhouse – Democratic Services Officer

Apologies for Absence

Councillor(s): J P Curtice and C R Doyle

12 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

13 **MINUTES.**

RESOLVED that the Minutes of the meeting held on 26 October 2015 be agreed as a correct record.

14 **FEEDBACK REGARDING VISIT TO THE INTAKE TEAM.**

The Chair provided a verbal update regarding the visit to the Intake Team. She outlined the background of the Intake Team and provided details of the ongoing review currently being undertaken.

The Committee discussed the nature of the work undertaken, working practices, personnel, management of the unit and proposals for the future. It was noted that a previous Scrutiny decision had recommended that health professionals be recruited to the team.

Furthermore, Members commented on the very difficult situation faced by the service earlier this year when senior managers left the Authority and the need to learn lessons from this period. The Committee also queried the training provision for staff.

The Chair stated that the assessment stage required reviewing and proposed that the Cabinet Member for New Generation Services be invited to the next meeting.

RESOLVED that: -

- 1) The contents of the update be noted;
- 2) The Intake Team Leader be invited to the next scheduled meeting to update the Committee regarding the role of the Intake Team.

15 **SHELTERED ACCOMMODATION FEEDBACK.**

The Chair provided feedback in relation to sheltered accommodation. She stated that site visits had been previously undertaken and a number of queries remained outstanding. These required clarification.

She added that an update would be provided at the next meeting.

The Cabinet Member for Services for Adults and Vulnerable People highlighted the possible move towards older people using sheltered accommodation and the potential of using 'extra care' facilities in the future.

The Committee discussed voids at sheltered accommodation, maintenance of guest areas, updating facilities, storage provided for mobility scooters, freedom of choice for people to decide the care path they want within their own communities.

RESOLVED that the contents of the update be noted.

16 **LOCAL AREA CO-ORDINATOR'S UPDATE.**

The Chair referred to the presentation provided at the previous meeting by Jane Tonks, Local Area Co-ordinator Manager.

The Cabinet Member for Wellbeing and Healthy City stated that there would be a review of the success of local area co-ordinators by Swansea University. He added that initial findings were very positive and the Authority would be in a better position to comment following the review.

Reference was made to a seminar that was scheduled for Wednesday, 25 November 2015 and would discuss local area co-ordinators. It was added that scrutiny would also be examining the effectiveness of local area co-ordinators.

The Committee discussed the impact and potential impact of local area co-ordinators within communities.

RESOLVED that the contents of the update be noted.

17 **WORK PLAN DISCUSSIONS.**

The Chair presented an updated Work Programme 2015/16.

The Cabinet Members for Wellbeing & Healthy City and Services for Adults and Vulnerable People both highlighted dementia awareness, particularly training for Council staff.

The Cabinet Member for Wellbeing & Healthy City requested that the Committee investigate training for staff and Councillors and provide a recommendation to Cabinet by the end of February 2016.

RESOLVED that: -

- 1) The contents of the report be noted;
- 2) Dementia training for staff and Councillors be added to the Work Programme with a completion date of the end of February 2016.

The meeting ended at 2.56 pm

CHAIR

Agenda Item 7

Report of the Chair

Prevention & Social Care Cabinet Advisory Committee – 21 December 2015

PREVENTION & SOCIAL CARE CABINET ADVISORY COMMITTEE – WORK PROGRAMME 2015/16

Date	Subject Area	Lead
26 October 2015	<ul style="list-style-type: none"> Local Area Coordinator's Social Services HUBS. 	Jane Tonks Chair
23 November 2015	<ul style="list-style-type: none"> Intake Team Sheltered Accommodation Local Area Co-ordinator's Update 	Chair Chair Chair
21 December 2015	<ul style="list-style-type: none"> Update - Local Area Co-ordinator's Update - Sheltered Accommodation Update – Dementia Awareness Training 	Chair Chair Chair
25 January 2016	<ul style="list-style-type: none"> Presentation - Role of HUBS 	Alex Williams
22 February 2016	<ul style="list-style-type: none"> Presentation - Role of the Intake Team 	Andrea Preddy
21 March 2016		
25 April 2016		
Topics		
	<ul style="list-style-type: none"> To review the mechanisms that the City and County of Swansea has put in place to meet the requirements of the Health and Wellbeing Act?; 	
	<ul style="list-style-type: none"> Review of Sheltered Housing and Accommodation. Clarify the Role of the Wardens. 	